**ACHMORE COMMUNITY HALL ASSOCIATION MINUTES OF MEETING**

 **Wednesday 5th February 2025 at 7pm**

Prior to commencement of the meeting, Jackie demonstrated the new heating system controls to the committee.

1.Present; Mhairi MacRae, Marion Howat, Anne Coomber, Ellanne Fraser, Ruth Mockett, Sue Waddell, Jackie Parsons.

2.Apologies; Mel Prytz and Patti Heavyside.

3.Approval of December Minutes; the minutes were approved by Mhairi and seconded by Ruth.

4.Treasurer’s Report; as of today Mhairi reported that the balance in the hall account was £11,429.66.

5.Booking Secretary Report; there have been no new bookings for the hall. Fernaig Community Trust have changed the day for their meeting to the second Wednesday of the month.

6. 100 Club; January 1st Prize Ann Gillespie £25

 2nd Prize Ann Coomber £15

 3rd Prize Gill Barnett £10

 February 1st Prize Ann Gillespie £25

 2nd Prize Joe Grimson £15

 3rd Prize Connor Weegan £10

7.Correspondence; the following correspondence was received.

A thank you from a member of the community for their Xmas Gift.

Confirmation from the organiser of the Pharmacy Fund that they are happy for the Hall to keep their £50 donation for a future Community Event. This was originally intended to pay for the Christmas gifts but Duncraig Nursery kindly donated these for free. Sue agreed to send a thank you card to Duncraig Nursery.

AES emailed to confirm the date when they would finish the ASHP installation. They finished today, 5th February.

A member of the Community Council contacted the Hall re the problems with the Hall alarm and defibrillator. This has now been sorted by the electrician.

CMNet had problems with outage due to the interruption in the Hall’s electric supply to allow installation of the ASHP.

Spanglefish who administer the Community webpage, have increased their subscription. This is now due, and Mhairi will arrange for the Hall to pay their share of the subscription.There was a discussion at this point about the Hall page which is quite out of date although a previous committee member has kindly been uploading the Hall Minutes. Jackie suggested that it would be helpful to have someone on the committee whose dedicated roll was the Hall web page.

8. Matters arising;

a) Hall Governance/Legal; The draft constitution has now been completed and was sent out to the committee for comments. Mhairi had highlighted some areas for discussion the first being in section 10 (C) where she felt sub committees should be mentioned. There was then a lengthy discussion about how the SCIO would be developed in terms of trustees etc. It was felt that the Hall Committee should be the trustees in the first instance and the structure could change as things evolved. Marion suggested that it might be useful to alternate Hall Committee and SCIO meetings. Jackie suggested that further discussion about the draft constitution could be by email exchange to avoid using up Hall meeting time. Once the constitution has been agreed, an open meeting will need to be held to allow the community to adopt the constitution.

b)Hall Maintenance; We don’t have a quote yet to convert to LED lighting. Jackie has details of a local tradesman that she can speak to about the repair to the harling. The hall is still waiting for a date for the upgrade to the consumer units which was recommended by the solar installation company AES. AES will return to complete their work once the work to the consumer units has been completed. Jackie indicated that she felt that the Hall needs an official caretaker. There are always ongoing maintenance issues with the building which put additional pressure on the Hall Committee. Presently the Hall gutters need to be cleared. Ellanne will put a message on the community whatsapp group to see if anyone would be prepared to carry this out voluntarily.

c) Hall Equipment; Discussions regarding shelving or alternative storage for the crockery etc. is ongoing and includes discussions with hall users who have dedicated storage areas in the Hall. Mel will contact a member of the community re the repair to the pool table. This could potentially be carried out at the next repair café.

d) Fundraising; Marion has organised questions for a quiz night to be held on 7th March. Mhairi will apply for a licence to have a bar at this event and Ann will prepare a poster to advertise the Quiz Night.

e) Let’s Do Net Zero Community Buildings fund; The project has now been completed however,AES will return to carry out a final adjustment to the electrical connection once the work on the consumer units has been completed.

f) Task List Update; Tasks 5,6,7 and 9 have been completed. Task 2 has been moved onto the Long Term List. Task 2 has moved from the Long Term onto the Short Term List.

9.New Business; The 9th March was suggested as the date for the next Repair Café.

10.AOCB; The AGM will be on 5th March. A notice needs to be posted on the Hall Notice Board two weeks prior to this. Sue has indicated that she will be stepping down as Secretary and Jackie will be stepping down as Booking Secretary so these posts will need to be filled. Ruth asked if Hall Meetings could be rescheduled for 7.30 pm to make it easier for her to attend.

 The meeting closed at

**The next meeting will be the AGM on Wednesday 5th March at 7.30 pm followed by the first meeting of the new Hall Committee.**